

Religious School Enrollment Instructions 2023-24

Welcome to the 5784 Religious School year!
Below, you should find all the steps you'll need
to enroll your children in the 2023-2024 school year.

For questions, reach out to **rstig@cbisd.org**
or anyone in the Religious School office.

1. First, you'll need to log in to your Shulcloud account at **cbisd.shulcloud.com**. If you were enrolled in the 5783 school year, you already have an account. Select the Login button pictured below and enter your information.

If you don't have an account or need help logging in, reach out to **rstig@cbisd.org**.

Not a member? Check in with Bethany Eisenberg at **bratner@cbisd.org**.



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Welcome to the Beth Israel Member Portal



2. On the next screen, select **My Account**.



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Welcome to the Beth Israel Member Portal

3. Scroll all the way down to select **Start School Enrollment**.

My Information



My Profile



Change My Password

My Family



My Yahrzeits

My Synagogue Finances



My Statements



Start School Enrollment



4. Be sure to select the correct upcoming school year.

School Enrollment

Which term are you enrolling to?

2023-2024 Religious School ▼

CONTINUE

5. The following screen should show you the names of any children in your family eligible for enrollment. Please be sure to select the correct grades for the upcoming school year.

The next screens will guide you through entering your child's information. **Some information may autofill based on your current account, so please be sure to review and update any outdated information, including your child's secular school.**

At the end of your application, you will be asked to pay a **Non-refundable \$125 Registration Fee**. Payment of this fee marks completion of your application. If you requested a scholarship, you'll receive a Scholarship Application form in your inbox once we have processed your enrollment.

Congratulations! You've successfully submitted your 5784 Religious School enrollment.

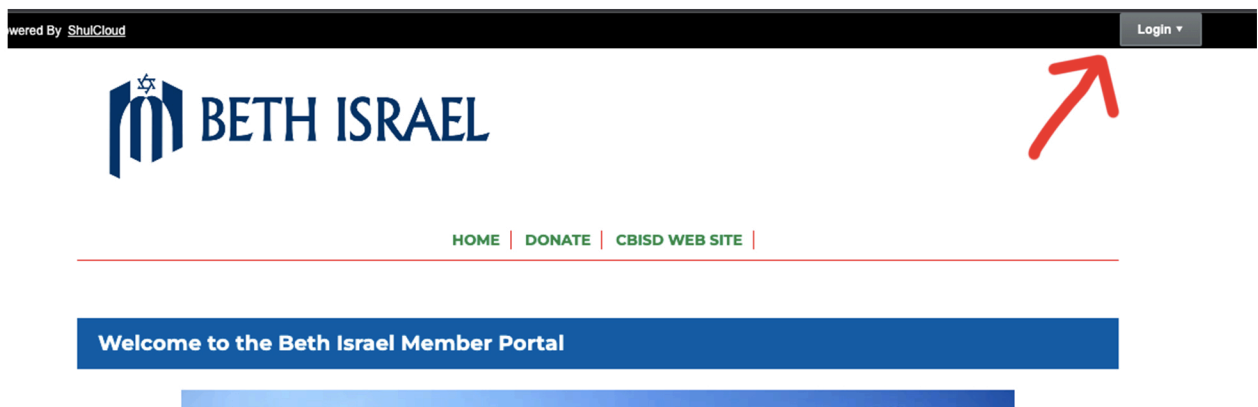
But you're not done yet! Please continue on to the next page to learn how to pay your tuition balance—plus Membership Dues, donations, and more—through your Shulcloud portal.

Religious School Billing Instructions

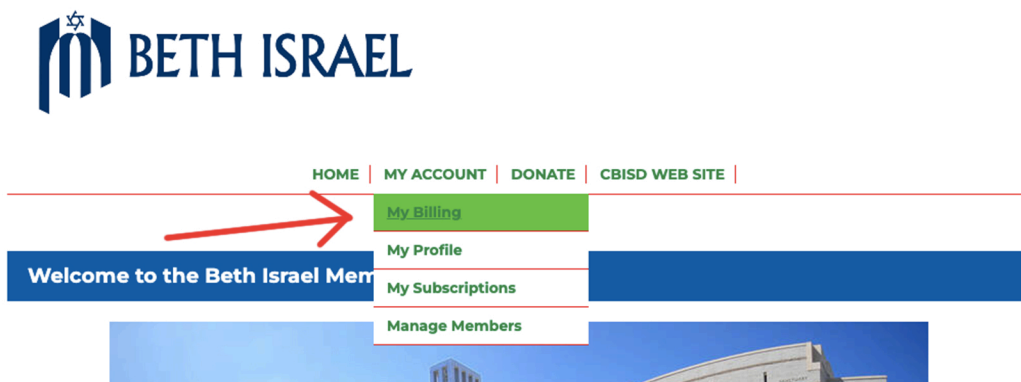
Please take a look at the instructions below for how to set up payment on your Shulcloud account.

For questions, reach out to **rstig@cbisd.org** or anyone in the Religious School office.

1. First, log in to your Shulcloud account using the button in the top right corner at **cbisd.shulcloud.com**.



2. Hover your cursor over the **My Account** button and select **My Billing** from the drop-down menu. (You can also click **My Account** and scroll down to **Pay My Bill/Donation.**)



3. The next screen will show you your existing balance. From here you can select to **Submit a Payment**.

PLEASE NOTE: the following images are for example only, and DO NOT reflect your current account balance.

[HOME](#) | [MY ACCOUNT](#) | [DONATE](#) | [CBISD WEB SITE](#) |

[← Return to My Account Menu](#)

My Transactions

Balance

Balance Today

2,630.00

[Submit A Payment](#)

4. The next screen will show you a lot of options.

You can select if you're paying for your existing balance, or making a separate donation. Use the check boxes in the rightmost column to choose which balances you'd like to make a payment towards.

Use the box in the lower half of the screen to choose what amount you'd like to pay now.

You can also use the dropdown menu labeled **Pay this amount** to split your balance into separate payments, which will automatically be billed monthly.

When you're ready, **Continue to Payment.**

Online Payments

Paying as Jan Doe

You currently have a balance of \$2,630.00

Payment is ☒ for account balance.
☐ a donation.

Paying For	Date	Invoice	Amount	Description	Payment Must Complete By	Unpaid
	10/14/2022	C245779	180.00	RS Madrichim in Training 22/23 Doe, Robert - Madrichim in Training - \$ 180	05/31/2023	180.00 <input checked="" type="checkbox"/>
	10/14/2022	C245780	1,175.00	RS 8th grade Tuition 22/23 Doe, Robert - Eighth Grade \$ 1,175	05/31/2023	1175.00 <input checked="" type="checkbox"/>
	10/14/2022	C245781	1,275.00	RS 3rd grade 2 day Tuition 22/23 Doe, Janette - Third Grade \$ 1,275	05/31/2023	1275.00 <input checked="" type="checkbox"/>

Amount \$ 2630.00

Pay this amount

Payment Notes

CONTINUE TO PAYMENT »

5. Finally, you can choose how you'd like to pay your balance. Select **Credit Card** to use an existing card on file or add new card information.

You will be asked to include a convenience fee for credit card processing, or opt out if you prefer.

After you **Confirm and Continue** one more time, you can add new card information and finalize billing.

Thank you for your payment

Paying \$2,630.00 for Account Payment

Payment Method

Credit Card
eCheck/ACH

Convenience Fee ☒ Include ☐ Don't Include

\$74.37 [What's this?](#)

Total \$2704.37

CONFIRM AND CONTINUE »

Now, you should be all set! Thanks for handling your billing through Shulcloud's payment portal. As always, please reach out to **rstig@cbisd.org** with questions about your Religious School application or tuition.

Looking forward to seeing you this 2023-2024 Religious School year!